



# DOMINICAN

Home Health Agency, Inc.

## CERTIFIED NURSE AIDE JOB DESCRIPTION

### **Definition:**

Provides skilled and unskilled personal care in accordance with the patient's home health aide care plan—including bathing, dressing, light meal preparation, light housekeeping, and other duties as assigned during the nursing assessment. Other tasks as assigned.

### **Level of Responsibility:**

Works under the supervision of the nurse assigned to the patient and reports directly to the Director of Clinical Services (DCS.)

### **Examples of Duties and Responsibilities:**

1. Performs all functions outlined in the Personal Care Provider, Homemaker, or Home Health Aide Care Plan associated with patients on your caseload.
2. Performs or assists the patient with personal hygiene specified in the care plan.
3. Assists patient with positioning, transfers, ambulation, and exercises.
4. Performs or assists patient with bowel/bladder care including use of bedpan, perineal care.
5. Assists with nourishment and fluid needs including preparing meals, feeding patient, and offering fluids.
6. Performs household tasks related to patient's medical needs including bed linen changes, patient's laundry, and light housekeeping.
7. Serves as a personal attendant and conducts Health Maintenance Activities for IHSS patients under direction of the consumer or authorized representative (must be trained on specific care needs and have skills verified)
8. Observes and reports to the nurse or clinical director any changes in the patient's status.
9. Provides medication reminders to the patient.
10. Practices standard precautions.
11. Assists the nurse in scheduling face-to-face supervisory visits.
12. Schedules visits with patient and enters visit tasks into Axxess electronic health record.
13. Maintains timely records of home visits in the Axxess electronic health record.
14. Attends and participates in appropriate patient care conferences, staff meetings, and agency committee meetings.
15. Attends appropriate education meetings.
16. Performs other related functions as assigned by supervisor.

**Minimum Qualifications:**

1. Education:  
Completion of a program approved by the State Certified Nurse Aide training
2. Experience:  
A minimum of one year or more of Certified Nurse Aide or similar experience is preferred.

**Knowledge, Skills and Abilities:**

1. Knowledge of principles and procedures of personal care and safety practices in the home care setting.
2. Understanding of family interaction, the aging process and appropriate verbal and non-verbal communications.
3. Skills in personal care.
4. Ability to communicate effectively, verbally and in writing to the nurse and/or the DCS.
5. Ability to establish and maintain effective working relationships with patients and families, staff members, and the general public.

**Special Requirements:**

1. Current license to practice as a Certified Nurse Aide in state of Colorado.
2. Valid, current state driver's license.
3. Access to a reliable automobile with auto insurance.
4. Maintain cell phone service.
5. Current Healthcare Provider BLS

**Exposure/Risk Category: OSHA:**

Tasks involve occupational exposure to blood, body fluids or tissue. Tasks will require lifting equipment and supplies up to 50 pounds.

\_\_\_\_\_  
Signature & Printed Name

\_\_\_\_\_  
Date

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Dan Grey, Director of Clinical Services

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Date